



2025 Colorado Garden & Home Show Move-In Information

Staggered Move-In

Move-in is staggered according to your location on the exhibit floor. This is necessary because there are only two (2) drive-in doors. See the move-in floorplan for your specific move-in time.

Move-in Schedule

The times below are when you can drive your vehicle on the exhibit floor. **We cannot guarantee that you will be able to drive to your booth so be prepared with a 2-wheeled luggage cart (you cannot bring your bobcat or forklift!). You will only be permitted to drive on the exhibit floor during your scheduled time as the traffic flow permits.** You cannot move in before your scheduled time but can come in any time after. Any unscheduled early move-ins that have not been cleared with show management could be turned away at the door and must come back during their scheduled move-in time.

If you do not have to drive to your booth

There is an attached **parking garage** to the Convention Center. Exhibitors delivering booth materials in cars are welcome to park and move in from the parking garage to avoid the traffic lines. Elevator U provides access to the Show Floor. **Since this is a public lot there is a parking charge.**

Walking material in through the front door

Dollies are not allowed through the front doors (main entrances on street level) of the Convention Center. Any items taken out of the front doors (main entrances on street level) must be hand-carried only.

Move-In Passes

A move-in pass will be mailed to your company in January. The pass must be displayed on your dashboard with the company name visible when you arrive at the dock.

Dock Access

When you arrive during your scheduled time, dock personnel will meet you at the bottom of the loading ramp, at 12th & Welton, to check you in. From there, you will proceed up the ramp. Once at the top of the ramp, another dock person will meet you to direct you to one of the large move-in doors which will put you on the exhibit hall floor. We will try to get you as close to your booth as possible. Once your vehicle is empty, please remove it from the show floor.

Loading Docks

There is no parking on the loading docks. Unattended vehicles in the dock area will be towed.

Please note, the show floor is a work area until the show opens, show management is not responsible for any damage to booths.

↓ Move-in schedule for all ISLAND (Bulk) booths (20'x20' booths and larger): ↓

Move-in for Island (Bulk) booths begins Wednesday, February 5th from 8:00 a.m. to 1:00 p.m. Wednesday will be the only day you will be allowed to drive on the exhibit floor.

↓ Move-in schedule for all INLINE (10'x10', 10'x20', 10'x30', 10'x40' & 10'x50') booths: ↓

Below is the move-in schedule for in-line booths. Please refer to the floor plan for section locations.

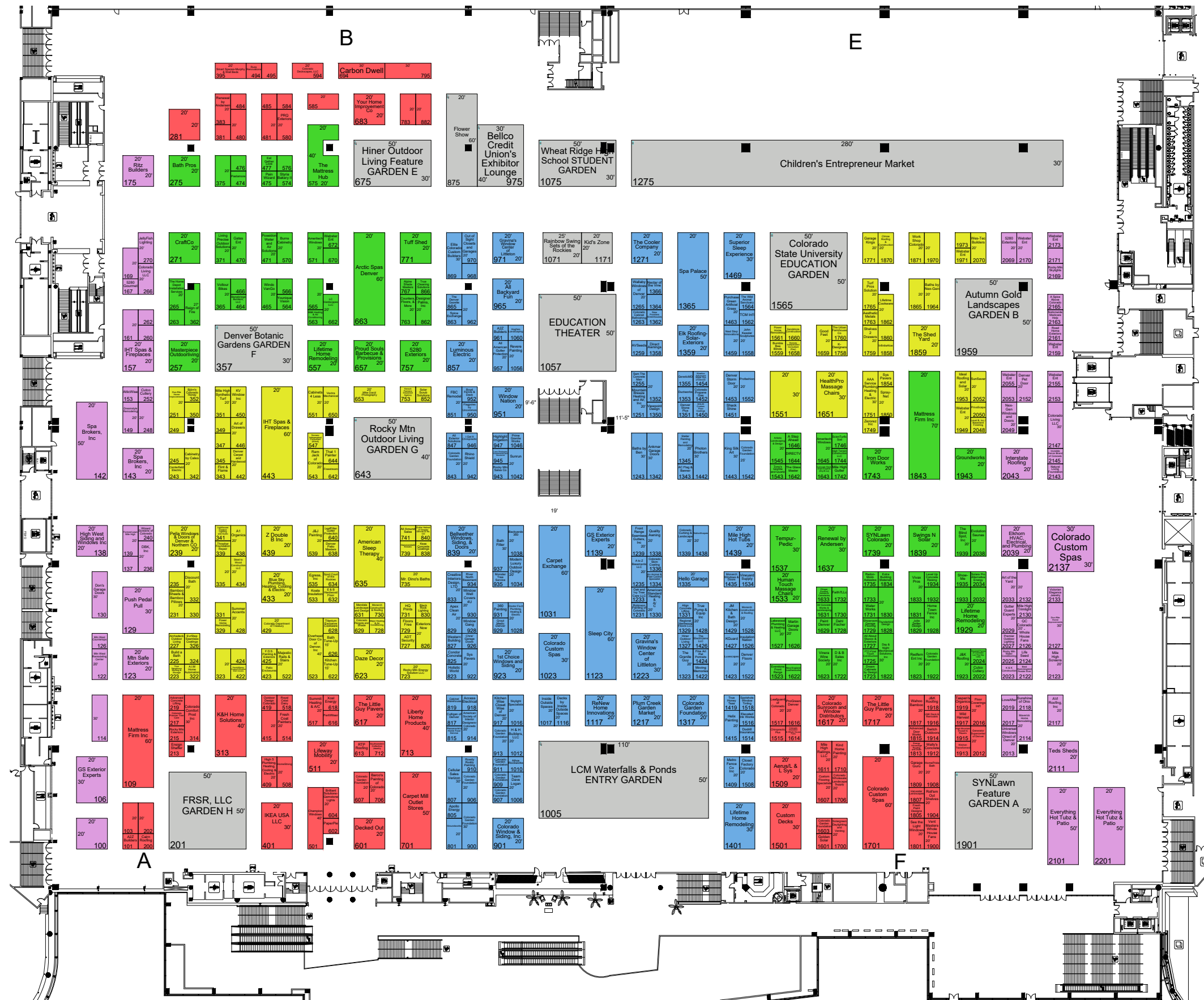
This schedule is for inline booths only →	Section 1:	Wednesday, February 5, 2025	8:00 a.m. – 1:00 p.m.
	Section 2:	Wednesday, February 5, 2025	1:00 p.m. – 6:00 p.m.
	Section 3:	Thursday, February 6, 2025	8:00 a.m. – 1:00 p.m.
	Section 4:	Thursday, February 6, 2025	1:00 p.m. - 6:00 p.m.
	Section 5:	Friday, February 7, 2025	8:00 a.m. – 1:00 p.m.

Exhibitors in Section 5, please be advised that NO VEHICLES WILL BE ALLOWED ON THE EXHIBIT FLOOR AFTER 6 p.m. ON FRIDAY, FEBRUARY 7, 2025.

COLORADO GARDEN & HOME SHOW

02/08/25 - 02/16/25

COLORADO CONVENTION CENTER - EXHIBIT LEVEL - DENVER, CO



★ ISLANDS:

Section	Day	Date	Hours
SECT 1	WEDNESDAY	FEBRUARY 5 TH	8AM-1PM
SECT 2	WEDNESDAY	FEBRUARY 5 TH	1PM-6PM
SECT 3	THURSDAY	FEBRUARY 6 TH	8AM-1PM
SECT 4	THURSDAY	FEBRUARY 6 TH	1PM-6PM
SECT 5	FRIDAY	FEBRUARY 7 TH	8AM-1PM

Date:	12/10/2024
By:	Stefan Kron

Day	Count
Wednesday	135
Thursday	140
Friday	85
Total	360

Symbol	Description
[Star]	ISLANDS
[Red]	SECT 1
[Blue]	SECT 2
[Green]	SECT 3
[Yellow]	SECT 4
[Purple]	SECT 5

Symbol	Description
[Star]	Fire Alarm
[Circle]	Fire Extinguisher
[Square]	Fire Panel
[Triangle]	Fire Door

1. ALL ISLANDS MUST BE CONSTRUCTED IN CONFORMANCE WITH THE 2021 IBC AND THE CITY OF DENVER ORDINANCES.
2. ALL ISLANDS MUST BE CONSTRUCTED IN CONFORMANCE WITH THE CITY OF DENVER ORDINANCES AND THE 2021 IBC.
3. ALL ISLANDS MUST BE CONSTRUCTED IN CONFORMANCE WITH THE CITY OF DENVER ORDINANCES AND THE 2021 IBC.

DRAWING INFO

Passport Line Item Number: **#13938490**

Facility: **COLORADO CONVENTION CENTER**

Facility Location: **EXHIBIT LEVEL**

City & State: **DENVER, CO**

Scale: **CUSTOM**

Project #: **537310**

Acct. Sales: **EMMA METHÉ**

Acct. Mgmt.: **EMMA METHÉ**

Started: **12/4/2024**

Started By: **STEFAN KRON**

Prod. Branch: **DENVER**

Freeman.

Disclaimer - This floor plan is preliminary and subject to change pending review and official approval by all authorities having jurisdiction. Every effort has been made to ensure the accuracy of all information contained on this floor plan. However, no warranties, either expressed or implied, are made with respect to this floor plan. If the location of building columns, utilities or other architectural components of the facility is a consideration in the construction or usage of an exhibit, it is the sole responsibility of the exhibitor to physically inspect the facility to verify all dimension and locations.

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File Path: C:\VaultDesigns\Projects\CCO Garden & Home\CGH2502\Event\Floor Plans\CGH25.dwg | Tab Name: L:13938490 FP Target Clean



2025 Colorado Garden & Home Show Move-Out Information

Per the contract, exhibitors CANNOT start breaking down their exhibit until the show closes at 5:00 p.m. on Sunday, Feb. 16th.

If you need to drive to your booth:

- Vehicles will not be permitted to start lining up at the dock entrance at 12th & Welton before 4:30 p.m. on Sunday, Feb. 16th. PLEASE NOTE: **Booths MUST be staffed until 5 p.m.** After 5 p.m. you will be permitted on the loading dock area and will be allowed to drive on the Show Floor to your booth, depending on traffic flow.
- There are no scheduled sections or times for move-out. No pass is needed for move-out.

If you can hand carry your items to your vehicle:

- At 5:00 p.m. exhibitors may hand-carry items out through the front doors of the Colorado Convention Center. Please be aware, you will not be allowed to use dollies or carts of any kind when taking items out of the front doors (main entrance on street level) of the Convention Center. These items must be hand-carried to protect the lobby flooring.
- You **are allowed** to use a 2-wheeled luggage cart if you are transporting items to the Convention Center Parking Garage via the freight elevator, Elevator U.

Important Move-Out Information:

- Do not try to access the loading dock before 4:30 p.m. on Sunday. Any vehicles parked on the dock will be towed away so that the docks are clear for move-out. Your complete cooperation will ensure that this move-out runs as smoothly as possible.
- All in-line booths (10' x 10' to 10' x 50') must clear the hall **completely** by Sunday night, Feb. 16th by 11:00 p.m. because all pipe and drape will be removed that night.
- Move-out runs until 11:00 p.m. If we have your total cooperation, the exhibit hall should be relatively clean within a few hours.
- Move-out continues Monday, Feb. 17th from 8:00 a.m. - noon for Island Booths.
- DO NOT LEAVE VALUABLES SUCH AS LAPTOPS, TV SCREENS, iPADS, ETC. UNATTENDED IN THE EXHIBIT HALL SUNDAY NIGHT DURING MOVE-OUT.